

**SPIEL SHEET:** Please be sure to complete your unit's show information under your CompetitionSuite account. If you do not fill out this information prior to the competition then only your unit name, city and state will be announced.

ANNOUNCEMENT PROCEDURE: Please familiarize yourself with the announcement procedure: When the unit first enters the competition area, an announcement of..." Please welcome from (city, state, country), (name of unit)" will be made. At one minute thirty seconds (1:30) of the interval time for Open and A Classes, two minutes (2:00) for World Class or at any specific time noted to the Timing and Penalty Judge by the unit staff member, the announcer will be cued to say, "Performing their program (title), East Tennessee Performing Arts Association is proud to present (name of unit). Units permitted to have this second announcement pre-recorded into their soundtrack but may not deviate from the wording of this announcement. PENALTY: Five tenths of a point (0.5) penalty for pre-recording not following prescribed format.

**UNIT CHECK-IN:** Be prepared to declare the number of marching members. Marching members and up to ten (10) staff/safesport certified with green badge will be admitted at no charge.

**DRESSING FACILITIES**: These will be clearly labled as performer restrooms in the performer ready area(s). ETPAA and/or the Event Partners are not responsible for lost or stolen items.

FOOTWEAR AND EQUIPMENT PROTECTION: WGI RULE BOOK

**TABULATING AND JUDGING AREA:** These areas are off limits to everyone except authorized personnel.

**SOUND CHECK:** One hour prior to the start of the contest and during breaks at the discretion of the Contest Administrator. ETPAA recommends that every color guard completes a sound check.

**EQUIPMENT/PROPS**: All equipment and props must be removed from the building immediately following your performance.

**VIDEOS:** No video cameras will be allowed in any contest venue and no authorized space will be provided for groups to record their performance. Any liability associated with unauthorized recordings will rest with the individual or organization making the recording. ETPAA does not condone, nor accept any liability for, any unauthorized recording during the event.

**SCHEDULES:** A draft schedule of a competition will be provided 2 weeks before for planning purposes.

**FINAL SCHEDULES:** All finals schedules are available on ETPAA.org. These are 5 business days before the event. When the final schedule for an event is posted if a group withdraws that time slot will be left open

**CRITIQUE:** Critiques will be offered at events when time permits.

**AWARDS:** Captains only. Captains should meet in the designated location immediately following the last unit's performance.